

## **Regular Board Meeting, Annual Election/Admin Budget Vote (Wednesday, April 24, 2024)**

*Generated by Christine Eaton on Tuesday, April 30, 2024*

### **Members present**

Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Carolyn Wilcox, Matt Sullivan

### **Members absent**

Rebecca Cozzocrea

### **Others present**

David Ziskin, District Superintendent; Aaron Bochniak, Assistant Superintendent; Jay DeTraglia, Assistant Superintendent; Kathi Lewis, School Business Official; William Bordak, Director of Human Resources; Christine Carioto, Principal of Adirondack Academy; Julie Blanchard, School Counselor; Maxwell Spritzer, Communications Specialist; Christine Eaton Clerk of the Board

### **Meeting called to order at 5:02 PM**

#### **1. Opening**

Information, Procedural: **A. Pledge of Allegiance**

#### **2. Approval Of Agenda**

Action: **A. Approval of Agenda**

Motion to waive the 48 hour notice and approve the agenda as presented adding any items introduced by unanimous vote.

Motion by Carolyn Wilcox, second by Paula Brown-Weinstock.

Final Resolution: Motion Carried

Yea: Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Carolyn Wilcox, Matt Sullivan

#### **3. Comments from the Floor**

Discussion: **A. Comments from the Floor**

Bo Comments

#### **4. Board Minutes**

Action, Minutes: **A. Board Minutes**

Recommend that the Board approve the Board minutes for the March 27, 2024 Regular Board Meeting, the April 10, 2024 Special Board Meeting and the April 10, Annual Board meeting.

Motion by Carolyn Wilcox, second by Matt Sullivan.

Final Resolution: Motion Carried

Yea: Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Carolyn Wilcox, Matt Sullivan

#### **5. Partnership-Advocacy-Leadership-Assistant Superintendent for Educational Services Report**

Report: **A. Work Based Learning Presentation by Julie Blanchard and Christine Carioto**

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#### **6. Partnership-Advocacy-Leadership- Assistant Superintendent for Operations and District Services**

Report: **A. Utica Apprenticeship Program**

##### **B. Cross Contracts and Shared Service**

#### **7. Partnership-Advocacy-Leadership-District Superintendent Report**

Report: **A. State/Supervisory District Updates**

##### **B. State Budget Summary**

##### **C. Rural Schools Summer Conference**

#### **8. New Business**

Information: **A. Consent Agenda Statement**

*Before accepting a motion to approve all consent agenda items, are there any personnel or business items that need to be set aside for discussion?*

No

#### **9. Personnel/Business Items (Consent A-O)**

Action (Consent): **A. Personnel Matters - Unclassified**

Resolution: BE IT RESOLVED that the Board of Education of the Hamilton-Fulton-Montgomery Board of Cooperative Education Services accepts the recommendation of the District Superintendent to approve the following unclassified personnel actions:

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **B. Personnel Matters - Classified**

Resolution: BE IT RESOLVED that the Board of Education of the Hamilton-Fulton-Montgomery Board of Cooperative Education Services accepts the recommendation of the District Superintendent to approve the following classified personnel actions:

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **C. Claims Auditor Report**

Resolution: Recommend the Board approve the Claims Auditor Reports for the period of March 1, 2024 through March 31, 2024. (SY 23-24 #163)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **D. Treasurer's Report**

Resolution: Recommend the Board approve the Treasurer's Report for the period of March 1, 2024 through March 31, 2024. (SY 23-24 #164)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **E. Extra Class Report**

Resolution: Recommend the Board approve the March 2024 Extra Class Report as submitted. (SY 23-24 #165)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **F. Items to be Declared Salvage**

Resolution: Recommend the Board approve the items for salvage as listed on the Chief Financial Officer's memoranda dated April 9, 2024 and April 11, 2024. (SY 23-24 #166, #167)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **G. Grants**

Resolution: Recommend the Board accept the following grant funds, and authorize their suitable appropriation and expenditure, pursuant to State Education Department and/or local approvals recognizing the generosity of Stewarts for their donation:

Stewarts Holiday Match Grant - \$500.00

(SY 23-24 #168)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **H. Intermunicipal Agreement - Coxsackie-Athens CSD**

Resolution: Recommend the Board authorize the District Superintendent and Board President to execute the Intermunicipal Agreement by and between HFM BOCES and Coxsackie-Athens Central School District to provide services related to labor relations to HFM BOCES effective July 1, 2024 through June 30, 2025. (SY 23-24 #169)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **I. DCMO BOCES Cooperative Purchasing Agreements**

Resolution: Recommend the Board approve the Resolution of Board of Education Cooperative Purchasing School Year 2024-2025 and the Resolution of Board of Education Generic School Year 2024-25 with Delaware-Chenango-Madison-Otsego BOCES effective July 1, 2024 through June 30, 2025. (SY 23-24 #170, #171)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **J. Questar III Intermunicipal Agreement**

Resolution: Recommend the Board authorize the District Superintendent to execute the Intermunicipal Agreement by and between HFM BOCES and Questar III to provide HFM BOCES with Internal Audit Services and a Financial Risk Assessment update for the 2024-25 school year. (SY 23-24 #172)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **K. Educational Consultant & Independent Contractor Agreement**

Resolution: Recommend the Board authorize the District Superintendent to execute the Educational Consultant & Independent Contractor Agreement by and between HFM BOCES and Curriculum Associates, LLC to perform professional learning services as an independent contractor for the period of March 1, 2024 through July 31, 2025. (SY 23-24 #173)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **L. Electricity Sales Agreement**

Resolution: Recommend the Board authorize the District Superintendent to execute the Electricity Sales Agreement by and between HFM BOCES and Mirabito Power & Gas LLC to sell and purchase electricity effective July 1, 2024 through June 30, 2025. (SY 23-24 #174)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **M. Erie-I Instructional Technology Contract Consortium**

Recommend the Board approve the attached resolution authorizing HFM BOCES to participate in the Erie-I Instructional Technology Contract Consortium. (SY 23-24 #175)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **N. HFM BOCES Procurement Review**

I recommend the Board accept the Hamilton-Fulton-Montgomery Board of Cooperative Educational Services 2022-23 Procurement Review Report for the audit period covering July 1, 2021 through June 30, 2022 submitted by the Child Nutrition Program Administration with the New York State Education Department, taking note of the Chief Financial Officer's Management Response Letter. (SY 23-24 #176)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

Action (Consent): **O. Russell Sage College Unpaid Field Work/Clinical Experience Agreement**

Resolution: Recommend the Board authorize the District Superintendent to execute the Russell Sage College Unpaid Fieldwork/Clinical Experience Agreement by and between HFM BOCES and Russell Sage College to provide Russell Sage students with an Occupational Therapy and Physical Therapy clinical experience to aid in the clinical education of Occupational Therapy and Physical Therapy effective May 6, 2024 for five years. (SY 23-24 #177)

Motion by Carmen Caraco, second by Kathryn Zajicek.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Matt Sullivan

Not Present at Vote: Carolyn Wilcox

#### **10. Board Member Reports and/or Comments**

Report: A. 2024-2025 Board Meeting Calendar

The Board was given a copy of the 2024-2025 Board meeting Calendar.

#### **11. Future Meetings**

Information: A. Future Meetings

**May 22, 2024** - PTECH Completion Ceremony - 6:00pm, HFM Conference Center

**May 29, 2024** - HFM BOCES Regular Board Meeting - 5:00pm, HFM BOCES Board Room

**June 13, 2024** - Adirondack Academy Graduation - 12:00 pm, FMCC RAO Theater

**June 13, 2024** - CTE Graduation - 6:00 pm, FMCC

#### **12. Adjournment**

Action: A. Adjourn Meeting **Time: 6:03pm**

Motion to adjourn the meeting

Motion by Kathryn Zajicek, second by Paula Brown-Weinstock.

Final Resolution: Motion Carried

Yea: Carmen Caraco, Harry Brooks, Kathryn Zajicek, Paula Brown-Weinstock, Carolyn Wilcox, Matt Sullivan