

**HFM BOCES SCHOOL LIBRARY SYSTEM
COUNCIL MEETING MINUTES
December 6, 2023**

Present: Kristi Beedon, Terri Brown, Sarah Cordts, Susan D'Entremont, Lauren Goldman, Crystal Keck, Carla Bengle-Mackey, Kim Meca, Amber Smith, Christine Suhr

Absent: Dan Towne, Eric Trahan, Laura Campagna
Advocacy letter writing to state representatives and lunch before official meeting

Welcome and Share Out: Bowl of Questions

Meeting called to Order: 1:07

Review of Bylaws:

Purpose of Library Council (4 main goals)

- Implement Plan of Service
- Review Plan of Service
- Recommend approval of Budget
- Carry out other duties as required or assigned

Review of 5 Year Service goals for 23-24:

Mission Statement: The Hamilton-Fulton-Montgomery BOCES School Library System facilitates equitable access to information for all students, engages in collaborative partnerships to create quality solutions to educational challenges, and is an instructional leader in preparing lifelong learners.

Branding /Logo Sub Committee Lauren, Terri, Carla, Sarah. Intern Makiya- Graphic design

Element 1: Resource Sharing

- CCCD - improve collections, increase resource sharing, collection analysis
- Union Catalog - updated
- Delivery - ILL (Alexandria and SLS for CDLC)

- Digital Resources Access - databases
 - Research Rocket, News-O-Matic,
 - Teaching Books, Noodletools

Element 2: Special Client Groups

(SWD, Culturally and Ethnically Diverse Learners, LGBTQIA+, homeschooled or homebound students)

- DEI titles - digital in Sora, Gale Bookshelf
- TBBL (Talking Book & Braille Library)

Element 3: Professional Development and Training

- Mentoring Meetings
- Alexandria - personalize search page and mapping
- Book studies - media literacy, inclusion, collection development
- Statewide PD - Artificial Intelligence

Element 4: Consulting and Development Services

- Phone calls
- Emails
- In person
- Library Visits - in person
- Mentoring Program

Element 5: Coordinated Services for Members

- Library Automation Support
- Virtual Reference- SMORE newsletters, email, phone calls
 - IRC Highlights
 - Inside Highlights

Element 6: Awareness and Advocacy

- Emails, letters to elected officials
- Library Celebration
- BOE Presentations
- Advocacy Day

Element 7: Communications among Members

- Communication between SLS and member libraries
- Newsletter, email, phone
- Communication Coordinators

Element 8: Collaborative Efforts with Other Library Systems

- Regional Workshops - Cap Reg, Questar, WSWHE
- Beyond regional workshops - Madison-Oneida, OHM
- CDLC - expands ILL, more PD opportunities

Reports:

- **CDLC** - Susan D'Entremont The Board of Trustees decided to make next year 2024 a year to dedicate to learning about AI. Interested in the statewide PD on AI with Dr. Christopher Harris on January 17, 2023. The Board of Trustees has also started a working group to figure out how to shape this AI year, if you are interested in joining this group let Susan know.
- **FMCC**- Dan Towne was absent no report
- **MVLS** - Eric Trahan Absent no report
- **School Library Share Out**

- Amber (Fonda): Just finished a very successful book fair, there were a lot of books with red sale stickers so a lot of kids could purchase books.
- Lauren(Canajoharie): Middle school ran an overdue item information which reported 135 overdue items out and there are only 190 students in school. Kids are reading !!
- Christine(Wells):: Successful book fair every elementary student got a book with their own money or donations. Fixing cataloging project going on now changing collection code.
- Carla (Gloversville): Kids are busy making Christmas ornaments for the library Christmas tree. Some holiday lego projects are going on also. They are learning how to use Turnitin and are excited about what is to come with it.
- Crystal (Johnstown): Moved Non-Fiction Section with the help of 4 seniors in the school. Busy Figuring out Knox and getting the library up and running.
- Sarah (Broadalbin-Perth): Starting a tradition of Christmas gingerbread houses in the school, the students will use recycled materials to make a gingerbread house based on a current book they are reading. Just did a photoshoot today outside the library which was decorated for a Charlie Brown Christmas. Sarah has been using makerspace just about every week. BP Just finished Origami and legos are next !
- Terri (Northville) Finishing up their Project Look Sharp lessons about media literacy. Working with seniors who are going to college next year asking them questions about what is the difference between searching on the Internet vs. Databases. Also asking students to explore some other search engines besides Google.

Committees -

ICAD - meets today after Council

Long Range Planning - meets January 26

Special Events Committee - meets after March Council

Discussion:

Ask for FY 2025 Budgets:

- ❖ \$147.1M Library Operating Aid
- ❖ 69.4 M Library Construction Aid
- ❖ \$11.00/pupil in Library Materials Aid
- ❖ Dedicated funding for NOVELny

Awards Celebration:

Nomination Forms out tentatively in January, due February. Who should nominate? Attendees looked at the criteria for award winners.

Upcoming Dates:

Long Range Planning - Jan 26, 2024

Communication Coordinators - Jan 17, 2024

"Innovate, Integrate, Lead: School Librarians at the Forefront of the AI Revolution"

Library Advocacy Day - February 7, 2024

Council Meeting - March 13, 2023

Motion to Adjourn: Susan

Meeting Adjourned: 2:35 PM